

Version
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Key Decision N

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Health and Adult Social Care and Communities Overview and Scrutiny Committee

Date of Meeting: 05 December 2019

Report Title: Work Programme

Senior Officer: Jane Burns, Executive Director of Corporate Services

1. Report Summary

- 1.1. To review items in the work programme listed in the schedule attached, together with any other items suggested by committee members.

2. Recommendation

- 2.1. To approve the work programme, subject to the agreement to add new items or delete items that no longer require any scrutiny activity.
- 2.2. To review the changes to the work programme, as at Section 6 of the report, and determine whether the additions, deletions and/or changes to the work programme will be accepted.

3. Reason for Recommendation

- 3.1. It is good practice to regularly review the work programme and update it as required.

4. Background

- 4.1. The committee has responsibility for updating and approving its own work programme. Scrutiny liaison meetings – held between the Chairman and Vice-Chairman of the committee, alongside the portfolio holders and key senior officers – ensure that there is continued awareness and discussion of upcoming policies, strategies and decisions within the committee's remit area.

5. Determining Which Items Should be Added to the Work Programme

- 5.1. When selecting potential topics, members should have regard to the Council's three year plan and to the criteria listed below, which should be considered to determine whether scrutiny activity is appropriate.
- 5.2. The following questions should be considered by the committee when determining whether to add new work programme items, or delete existing items:
 - Does the issue fall within a corporate priority?
 - Is the issue of key interest to the public?
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation?
 - Is there a pattern of budgetary overspends or underspends?
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service?
- 5.3. The committee should not add any items to its work programme (and should delete any existing items) that fall under any one of the following:
 - The topic is already being addressed elsewhere by another body (i.e. this committee would be duplicating work)
 - The matter is sub-judice
 - Scrutiny would not add value to the matter
 - The committee is unlikely to be able to conclude an investigation within a specified or required timescale

6. Changes to the Work Programme

- 6.1. Since the last meeting on 7 November 2019, the following reports and matters have either been suggested for addition, deletion or have been changed. It is for the committee to determine whether to add, delete or accept these changes.
 - 6.1.1. 'Update on the Re-design of Adults and Older People's Mental Health Services in Cheshire East' has been moved from 5 December to 16 January 2020; purdah was cited as the reason why this could not be presented at the meeting on 5 December.

6.1.2. 'Provision of Orthodontic and Oral Surgery Services in Cheshire East' has been moved from 5 December 2019 to 16 January 2020; purdah was cited as the reason why this could not be presented at the meeting on 5 December.

6.1.3. The items scheduled for March 2020 ('Recommissioned Respite Care Services' and 'Falls Prevention Strategy') have been brought forward to the meeting on 6 February 2020.

6.1.4. Two additional items have been suggested for addition on 6 February 2020, including a review of Supported Employment and of the Performance of Council's Substance Misuse Contract.

7. Implications of the Recommendations

7.1. There are no implications to legal or financial matters, equality, human resources, risk management, or for rural communities, children and young people or public health.

8. Ward Members Affected

8.1. All.

9. Access to Information

9.1. The background papers can be inspected by contacting the report author.

10. Contact Information

10.1. Any questions relating to this report should be directed to the following officer:

Name: Joel Hammond-Gant

Job Title: Scrutiny Officer

Email: joel.hammond-gant@cheshireeast.gov.uk